

June 10, 2010

To: All Schooner Bay Residents

As you are aware, hurricane season is now upon us. Over the years, Schooner Bay Condominium has prided itself on excellent storm preparation and post-storm services and situation management.

Accordingly, we felt it important to advise you of the Association's 2010 Hurricane Action Plan and suggestions for Schooner Bay occupants. We have the experience of having to deal with 5 major hurricane strikes on St. Croix from 1989- 1999 plus 2 minor ones in the 2000's.

Association Responsibilities- The SBA maintenance staff will assure that all hurricane shutters on unoccupied units are secure and other damage mitigation procedures take place in unoccupied units as well as the pools and other common areas. We will also make sure that occupants of all shuttered units know how to close the shutters and will check when storm is imminent to make sure they are closed. For your reference, if cell phones are working, Property Manager Ken Porch's cell number is 340-513-2147. Dwight Goodling, Maintenance Manager cell is 340-642-2308.

The following is a suggested broad based check list to better manage your individual situation. A more detailed list is attached.

### **Hurricane Preparedness Checklist**

**Water Supply** - Have on hand before hurricane arrives. Supplies will be limited when a storm is approaching. Four (4) gallons per family of four per day for cooking and drinking. Fill your bathtub to have bathing/cleaning water. **Do not, under any circumstance, drink SB cistern water.** We are serviced by WAPA. If WAPA is up we will have water.

**Batteries** - Have a supply that can provide power for flashlights and radios.

**Cell Phone**- Fully charged and also, if possible, a fully charged spare battery.

**Radio** - have a battery powered radio in your unit to provide your family a source of information during the storm. For the most complete St. Croix coverage, reports and interviews with local storm management officials, tune into 95.1 FM (Isle 95) before during and after the storm.

**Computer and Electronics**- To make sure they are protected from power surge, make sure they are plugged into an adequate surge protector

**Food Items** - Stock food items that have long storage life and do not necessarily require cooking. In addition, if you have a LP gas camp/barbecue grill, purchase propane before the storm approaches. If you must use this, please do not use inside or on the gallery.

**Sliding Doors and Windows** –Now is the time to inspect the unit doors and windows to make sure they close properly. If renting, call your landlord or his agent to arrange to have them checked or repaired. Resident owners should contact their repairman or the SB office for same.

**Have A Safe Room** - Select a room in your unit that is most protected from the wind. The room should be large enough for everyone in the unit to fit. The safe room is also the place to be if there is a tornado warning.

**Know Your Neighbor** - Get to know your neighbors; help each other out. A storm can damage one building or unit and the building or unit next door can go completely unharmed. Good neighbors can assist each other during weather generated disasters.

**Shelter-In-Place** - High winds, tornados, and flooding can be extremely hazardous. If you must go out, be sure to tell someone and only go for an emergency.

**Emergency Numbers**- Key in Dwight and Ken's cell phone numbers. Ken is 340-513-2147. Dwight is 340-642-2308. If cell service is working, you will be able to reach them. Dial 911 for Medical and Other Emergencies that may develop.

**Obey Curfews**- If a storm is imminent, most likely public curfews will be ordered by the government. These curfews are always strictly enforced and we strongly recommend that you abide by them.

**Know Your Insurance Company** – Building damage is handled by the Homeowners' Association. However, you should obtain, in advance, the contact information of your insurance company's department that handles claims for your contents insurance and other applicable coverage. If owners have a substantial loss, they might want to consider hiring a public adjuster to manage their claim.

Very Truly Yours,

Board and Staff, Schooner Bay Condominium Association

## Detailed Hurricane Prep Check List

### General

1 gallon daily per person for 3 to 7 days

Containers for water storage

Fill tub with water

### Food

MRE (Meals Ready to Eat / Dehydrated Food Tent and or tarp

Vitamins

Outdoor cooking supplies

Mess kits, paper cups, plates and plastic utensils

3 to 7 day supply per person

Canned meats, fruits, and vegetables

Canned juices, milk, soup

Staples - sugar, salt, pepper

High-energy foods - peanut butter, jelly, crackers, granola bars, trail mix, Powerbars

Special foods for infants, elderly or persons on special diets

### First-Aid Kit

Hypoallergenic adhesive tape

Scissors      Antiseptic

Latex gloves

Sunscreen

Sterile adhesive, triangular and sterile roller bandages

Sterile gauze pads

Teezers

Needle

Moistened toellettes

Thermometer

Tongue depressors

Petroleum jelly

Safety pins

Rubbing alcohol or bleach

Non-prescription drugs - aspirin or pain reliever, anti-diarrhea medication, antacid, syrup of Ipecac, laxative

### Tools and Supplies

2-way radio

Battery operated, hand or self-powered radios

Flashlight

Lantern (battery, propane or lamp oil)

Batteries

Gas container in car trunk.

Non-electric can opener

Fire extinguisher

Candles

Pliers

Duct tape

Ice chests / coolers

Matches in waterproof container

Plastic storage containers

Paper, pencil

Needles, thread

Waterproof container or water-tight,

re-sealable plastic bag

Whistle

Medicine dropper

Aluminum foil

Cash or travelers' checks

### Sanitation

Toilet paper

Soap, liquid detergent

Plastic garbage bags, ties

Household chlorine bleach

### Miscellaneous

Rain ponchos, rain suits

### Special Items

For Baby - formula, diapers, bottles, powdered milk, medications

For Children - games, books, activity pages, special toy

For Adults - heart and blood pressure medications, insulin, prescription drugs, denture needs, contact lenses/supplies, extra eyeglasses

policy, contracts, deeds, stocks, bonds, passports, social security cards, immunization records, bank account numbers, credit card numbers and companies, inventory of valuable household goods, important telephone numbers, family records (birth, marriage, death certificates)

Important Family Documents - will, insurance